



WILSON CENTRAL SCHOOL DISTRICT
VACANCY ANNOUNCEMENT

TITLE OF POSITION:	LONG-TERM SUBSTITUTE TEACHER AIDE
STATUS:	Full-Time, Approx 15 weeks
EST START DATE:	September 1, 2021
REQUIREMENTS:	<ol style="list-style-type: none">1. High School Diploma or General Education Diploma; OR Childcare experience or experience or knowledge in a particular field where specialized duties are involved; OR 600 hours of satisfactory experience as a volunteer or monitor in a school system; OR 600 hours of satisfactory leadership experience in a community, church, or educational/recreational organization involving children.2. Have an understanding of and like children3. Possess a strong desire to help children succeed and develop good character4. Dependable, enthusiastic, honest and patient5. Ability to maintain confidentiality6. Strong organizational and communication skills7. Good computer/technology skills8 . Background check and fingerprint clearance through Identogo / TEACH (New York State Education Department).
TYPICAL WORK ACTIVITIES (Illustrative Only):	<ul style="list-style-type: none">– Escorts students to and from buses, classrooms, bathroom, and lunchroom;– Reads to children in lower grades;– May assist teachers in the correction of test papers, recording of grades, maintaining files and preparing statistical reports;– Assists students with the use of technical/computer or electronic equipment in study labs or classrooms and related duties as assigned.
APPLICATION PROCESS:	Submit application, cover letter, resume, and proof of credentials through: WNYRIC Applicant Tracker at www.e1b.org Job # 3300029305 OR Submit Niagara County Civil Service Application, Resume and Cover Letter to: Wilson Central School District, Attn: Amy Phillips, PO Box 648, Wilson, NY 14172 Applications must be received by the District Office no later than: Aug 11.
POSTED BY:	Timothy P. Carter, Superintendent of Schools 7/29/2021

The Wilson Central School District advises students, parents, employees and the general public that it does not discriminate on the basis of sex, race, color, national origin, handicapping conditions, marital status or veteran status in the employment or the educational programs, including vocational education opportunities, and activities which it operates, and is in full compliance with Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. Inquiries regarding this nondiscrimination policy and copies of the grievance procedure for the prompt resolution of complaint may be directed to: Carolyn Oliveri, Business Administrator, Wilson Central School District, Wilson NY (716)751-9341.